



REF: HCS/CF/11

To be filled in duplicate

HOMEOWNERSHIP DISPOSAL/CESSION FORM

PART A

- 1. Property being sold/ceded.....
- 2. Area
- 3. Lease/Deed of grant number
- 4. Seller/s name
- 5. Identity Number Telephone No..... Email
- 6. Date of birth
- 7. Seller’s marital status
- 8. Name of spouse (to include maiden name)
- 9. Identity Number Telephone No..... Email
- 10. Date of birth (spouse)
- 11. If married state whether married in community of property or not
- 12. Spouse consent to disposal (delete inapplicable). I consent/do not consent to disposal of family unit.
- 13. Seller’s reason of selling
- 14. State where the seller intends to live after disposal of the house
- 15. Details of the house / flat, the number of rooms, whether improved and or / detached or semi detached / terraced
- 16. Location of house / low density / high density
- 17. (a) Conversion to homeownership loan balance On date of disposal.
(b) Loan paid in full / transferred to purchaser. (Delete inapplicable).

- 18. Purchaser's name
- 19. Identity Number Telephone No..... Email
- 20. Marital status
- 21. Name of spouse / maiden
- 22. Identity Number Telephone No..... Email
- 23. Purchaser's present address
- 24. Status: (Tenant / Lodger / etc)

Signed on this day of 20.....

Signatures:

CEDENT

SPOUSE

CESSIONARY

.....

.....

WITNESS

WITNESS

Verified by

Approved by

HOUSING & ADMINISTRATION OFFICER

DHCS

Date.....

Date

NOTES

- (i) **Certified copies of the following documents should be attached:** birth certificates, National Identity Cards in respect of Seller and Purchaser including their spouses;
- (ii) In the event of property being disposed of by a widow / widower, minutes of family meeting duly certified by Commissioner of Oaths;
- (iii) Agreement of sale;
- (iv) Marriage Certificates / Affidavit signed by Commissioner of Oaths on Customary Marriages; and
- (v) Copies of Birth Certificates for all bonafied children or both Seller and Purchaser.

PART B

TO BE COMPLETED BY TREASURY DEPARTMENT

1. PURCHASE PRICE
2. ASSESSED VALUE OF PROPERTY
3. (a) 1% CESSION FEES
- (b) WATER / SERVICE CHARGES PAID UP AS AT
4. RECEIPT NUMBERS
5. DATE OF PAYMENT
6. ASSESSED BY Date

ACCOUNTANT

7. (a) I have objections / have no objections to this Cession / Sale
- (b) All rates and taxes due to Victoria Falls Municipality as at Have
 been paid.

Signed

Date

TOWN TREASURER

PART C

TO BE COMPLETED BY HEAD OF ESTABLISHMENT

I do hereby consent to the foregoing Cession / Sale of the above-stated property.

Signed

Date

TOWN CLERK